

Credit Card Online Payment (Banner 9)

Student User Guide

Prepared by, Banner Team

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1 Online Payment

1) Select After you login to myBanner, click on "Student Registrations".



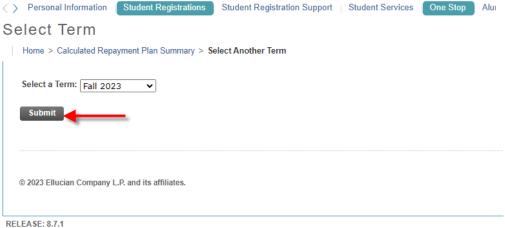
2) Click on "Student Account" under the "Student Registrations" menu



3) Click on "Online Payment" link



4) Select the term, click on the button "Submit".



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5) Click on Pay Now button.

Account Detail for Term

Home > Student Registrations > Student Account الملكة > Account Detail for Term

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

202310 Fall 2023 Term Detail

Description Item Date Charge Payment Balance Pay Now

Net Term Balance QAR 0.00

Net Balance for Other Terms: QAR 38.00

Account Balance: QAR 38.00

Pay Now

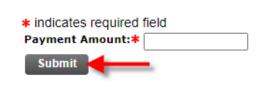
Select Another Term ■ Statement and Payment History

6) Insert the payment amount and then click on "Submit" button.

> Personal Information | Student Registrations | Student Registration Support |

Tuition and Fees Payment

Home > Tuition and Fees Payment



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7) Select "Credit Card" option and click on "Continue to Payment" button as shown below



Select Payment Type

You are about to make a payment, please validate the following deta

Reference ID: MjlyOTM1

Description: Registration Fees

Amount (QAR): 171.00

Select Payment Method

Credit Card

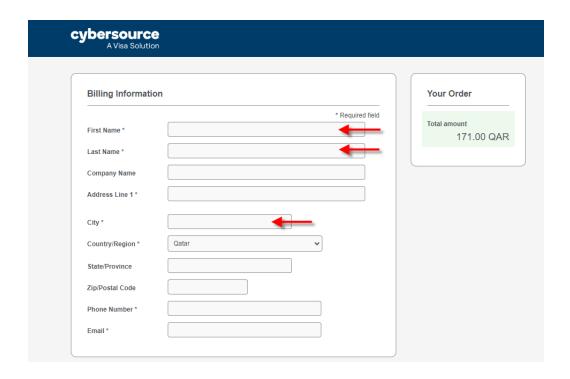
O Debit Card

Continue to Payment

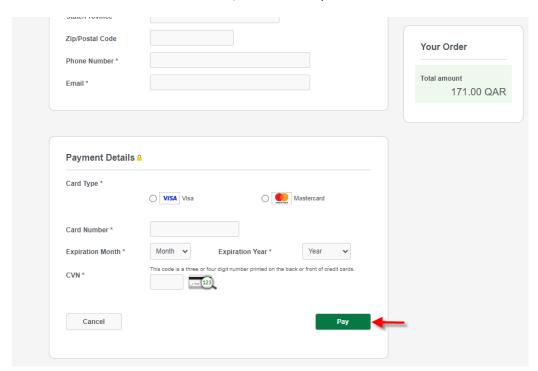


8) Enter your information in the fields (First Name, Last Name, Address Line 1, City, Phone Number and E-mail).

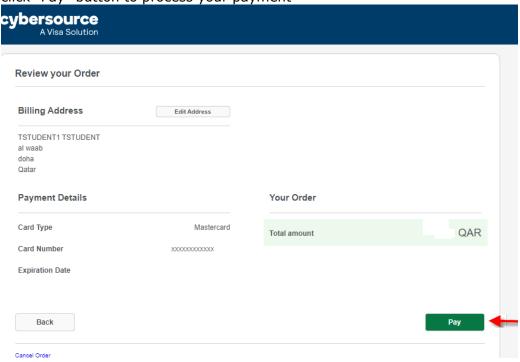
Important Note: Please insert the first name, last name, and city in English in the highlighted fields and do not insert number to ensure successful payment.



9) Select card type (visa or MasterCard) and 16 digits of card number and expiration month and year along with CVN, which is located at the backside of credit card. Then, click on "Pay" button



10) The payment confirmation page will display as shown below and click "Pay" button to process your payment



11) Enter the One-Time-Password (OTP), which you will receive as a message on your mobile phone, and click on "Submit" button.



12) The payment status page will display and click on "Please click here to complete your payment" link to return to Banner Self-Service



Payment Status

Please find the Transaction Status below.

Transaction ID : 222932 Amount : 171

Payment Type : WEBCCREGFEES

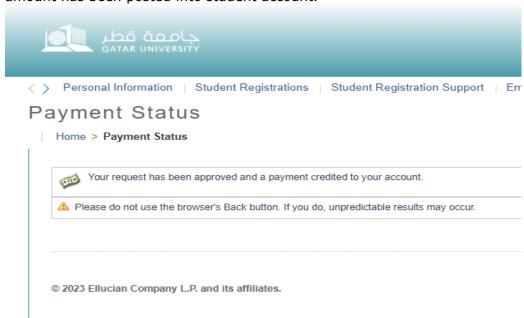
Status : Payment Success

Transaction Date : 2023-09-25T08:03:06Z

Please click here to complete your payment -



13) After clicking on "Please click here to complete your payment" link in the previous page, the payment status page will appear indicating that the payment has been successfully processed and the paid amount has been posted into student account.



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