

## **Research Support Department (Grants and Contracts)**

### **Student Grant 2025 Guidelines**

#### **STG Cycle 2**

**Qatar University**

## Table of Contents

1.	STG Program’s Summary.....	3
2.	Program Objectives .....	4
3.	Eligibility .....	4
4.	Budget .....	4
5.	Proposal Submission Flowchart.....	5
6.	Evaluation.....	6
7.	Acknowledgement of Support .....	6
8.	Inquiries.....	6

## 1. STG Program's Summary

<b>Launch of the Call for Proposal submission</b>	April 13 <sup>th</sup> , 2025 (12 pm)
<b>Deadline for Proposal Submission</b>	May 11 <sup>th</sup> , 2025 (12 pm)
<b>Screening Proposal Announcement (ineligible)</b>	May 2025
<b>Award Announcement</b>	June 2025
<b>Projects' Start Date</b>	After receiving the awarding announcement
<b>Duration</b>	One Academic Semester, start and end dates are as per QU academic calendar
<b>Budget</b>	10,000 QAR for Undergraduate students 20,000 QAR for Graduate students
<b>Submission</b>	Upload the application through the iGrants Student system
<b>STG Program Contact</b>	<a href="mailto:igrants@qu.edu.qa">igrants@qu.edu.qa</a>

## 2. Program Objectives

Qatar University (QU) student grant (STG) aims to foster research culture and develop research capacity at QU by enhancing the research experience of our undergraduate and graduate students through different research projects. Students will gain experience in research with faculty members, research staff, and other students through their involvement in the QU STG. This Grant offers students and faculty members opportunities to build their research experience and portfolio by working on cutting edge research aligned with QU research priorities.

## 3. Eligibility

- ❖ The LPI should be a QU faculty member or Research Associate.
- ❖ Each student is granted the STG only once **per degree**.
- ❖ Only 2 proposals **maximum** could be funded per LPI, **per year** (fiscal year Jan – Dec).
- ❖ Submissions should be aligned with QU Research Pillars and Priorities.
- ❖ Number of students participating in Undergraduate proposals is between 1 to 4.
- ❖ Number of students participating in Graduate proposals is ONE only.
- ❖ Each research group should include ONE LPI and student(s).
- ❖ Any incomplete proposal, not signed proposal, or proposal not uploaded on the system by the LPI will be rejected and will not pass the pre-screening.
- ❖ LPIs of projects supervised in **research centers** should provide the approval from the college for such supervision (**Student Grant Authorization Form**).
- ❖ Students **cannot** be changed after award announcements.

## 4. Budget

- 10,000 QR per undergraduate students' proposal
- 20,000 QR per graduate students' proposal
- Non allowable items (include but not limited to):
  - Society memberships
  - Computer accessories (headset etc.)
  - Computer/laptop/tablet/printer/camera/projector
  - Any type of training, workshops & internship

- Incentives, gifts, vouchers etc.
- Food
- Software/items/books provided by QU
- Any software not directly relevant to research aim e.g. zoom
- Subscription
- Advertising
- Travel policy:
  - Only awarded students are eligible for travel to a conference to present an accepted paper acknowledging grant support.
- For software items, ITS approval is required prior to the purchase.

## 5. Proposal Submission Flowchart

The following flowchart illustrates the steps necessary for proposal submission by faculty member until the notification of the final award.



**All the application parts should be completed fully otherwise the application will not be considered.**

## 6. Evaluation

- All submitted proposals will be evaluated for funding.
- **One slide will be required at the end of the project to illustrate the achieved outcomes.**

## 7. Acknowledgement of Support

The LPI shall ensure that all research publications resulting from the student grant include the following statement:

**“This [publication, poster, report, etc.] was supported by Qatar University Student Grant [**GRANT CODE**]. The findings achieved herein are solely the responsibility of the author[s].”**

## 8. Inquiries

For any inquiry regarding this document and the proposal submission process please send an email to [igrants@qu.edu.qa](mailto:igrants@qu.edu.qa)