



Enrollment Management Department  
Student Records Section

## Personal Information Update Request

This form should be completed by the student and submitted to the Student Records Section for processing.

| Student Information           |                                      |        |
|-------------------------------|--------------------------------------|--------|
| QU ID:                        | Name:                                |        |
| College:                      | Major/ Minor:                        |        |
| Mobile:                       | E-mail:                              |        |
| Information to be Updated     |                                      |        |
| <input type="checkbox"/> Name | <input type="checkbox"/> Nationality | Other: |
| From:                         |                                      |        |
| To:                           |                                      |        |
| Student Signature             |                                      |        |
| Signature:                    | Date:                                |        |

| Student Records Section |
|-------------------------|
| Student Status:         |

**Please attach:**

A copy of your valid ID card and a copy of your valid passport along with the originals for the copies to be verified.

| Student Records Section Head Approval |       |
|---------------------------------------|-------|
|                                       |       |
| Signature:                            | Date: |

| Student Records Section |       |
|-------------------------|-------|
| Implemented by:         | Date: |

