



Non-Academic Violation of Student Code of Conduct Form

Academic Semester		Date of Incident	
Location of Incident			

Note: This form and all the incident related documents should be forwarded to the Student Code of Conduct Office in the Student Affairs Sector to archive them after following all the procedures highlighted in the Student

Type and Description of the Violation	
1- Organizing an event at the University without a prior approval of the concerned authority.	2- Collecting donations on campus or from University members, without a prior written approval of the concerned authorities at the University.
3- Disrupting order on campus.	4- Exploiting university resources, or using the University facilities without a prior approval of the responsible authority at the University or doing so for a purpose other than the authorized purpose.
5- Issuing flyers, newspapers, magazines, or posters, or distributing them on campus, without a prior written approval from the responsible authorities at the University.	6- Carrying in, holding, or making any weapons, sharp objects, explosive or flammable materials on campus.
7- Possessing, using, carrying in, or distributing any intoxicating or narcotic substances on campus.	8- Stealing, destroying, or causing damage to any of the University's properties, or harming its members or visitors.
9- Non-observance of traffic rules on campus.	10- Non-compliance to the instructions of the security men on campus while performing their duties, or refusing to provide proof of identity whenever requested.
11- Giving others access to University documents and identities in order to use them illegally.	12- The unjustified presence of male students in the designated places for female students, or vice versa.
13- Any abuse, humiliation, or physical, verbal or psychological abuse committed by the student against any of the University members, visitors, or others who are present on campus.	14- Smoking in unauthorized places.
15- Not adhering to the policies, guidelines, procedures, and instructions for clubs, student organizations, trips, activities, events, and extra-curricular programs organized on or off campus.	16- Disrupting or attempting to disrupt the activities or extra-curricular programs that the University organizes or participates in organizing, whether on or off campus or organized within the University by external parties.
17- Engaging in any activity that violate the laws, bylaws, policies, and University decisions.	18- Forming organizations, clubs, or associations that carry out activities on campus or joining similar ones without a prior written approval from the -responsible authority.
19- Forging any of the documents or information submitted to the University or using them.	20- Violating University procedures and instructions related to student housing.
21- Dressing inappropriately or by contrast to the University traditions and customs.	22- Providing or declaring any incorrect data or information for any media outlet via any media outlet on any of the University affairs.
23- Defaming the University or any of its members on social media or by any other means.	24- Displaying pictures, video clips, or audio recordings of any of the University's members on social media or any other electronic means, without taking their consent to do so.
25- Harming the University's reputation.	26- Every act inconsistent with honor, dignity and ethics, or violates good conduct and behavior inside or outside the University.



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Details of the Violation

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You can attach additional pages for more details.

Details about students who committed the violation:

QU ID	Name

The person who is reporting the violation

Name		Position	
Email		Mobile	
Job ID		Signature	

Notes

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Direct Supervisor's Notes:

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Signature		Date	
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Vice President for Student Affairs Office – Code of Conduct Office notes

Description of the student record including academic status and previous academic and non academic violations if available:

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Name of the Specialist			
Title		Job Number	
Email		Mobile Number	
Signature		Date	



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Recommendations of the Vice President for Student Affairs:

- Archive the incident. Forward the case to the Students' Disciplinary committee.

Vice President for Student Affairs			
Signature		Date	

Recommendations of the Students' Disciplinary Committee

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The minutes of the meetings of the committee and decisions should be attached to this form.

Head of Students' Disciplinary Committee			
Signature		Date	

Decision of the Vice President for Student Affairs:

- 1- Archive the incident.
- 2- Forwarding the incident to the President.

Recommendations of the Vice President for Student Affairs if the case is to be forwarded to President:

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Vice President for Student Affairs			
Signature		Date	

President of the University

Decision of the President:

- 1- Archive the incident.
- 2- Expulsion from the University.
- 3- Canceling or revoking of the academic degree.

Notes of the President of the university:

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President of the University			
Signature		Date	