

Undergraduate/Graduate Student Safety Consent Form

To be filled by the student	
Student Details	Student's Name: Student's ID:E-mail:@students.qu.edu.qa <input type="checkbox"/> Undergraduate <input type="checkbox"/> MSc. <input type="checkbox"/> PhD
To be filled by the supervisor	
Supervisor/Instructor Details	Supervisor's name: Email: Phone:
Project Details	College : Laboratory location(s): Course details (if applicable): Project title:.....
Weekly work plan

Safety Declaration Statement to be filled by the student	
<input type="checkbox"/>	I have read and understood the instructions and information provided to me regarding the basic biosafety level 2 (BSL2) practices and emergency response plans as per Qatar University (QU) standards and policies.
<input type="checkbox"/>	I have received a training on how to respond in case of fire and medical emergencies, how to use the emergency shower and eye washer, and on hazardous waste management. <i>Date of training session received:.....</i>
<input type="checkbox"/>	I received and read a copy of the biosafety work and safety guidelines (including Qatar University Laboratory Safety Policy and agree to follow all safety procedures.
<input type="checkbox"/>	I am aware of my workplace health and safety responsibilities.
<input type="checkbox"/>	I agree to wear that personal protective equipment (PPE) as directed by the lab supervisor. I understand if I am not wearing appropriate PPE, this will result in denial of access to the lab.
<input type="checkbox"/>	I agree to conduct my activities in accordance with Qatar University's policies and understand that breaching these standards may result in legal actions and remedies available to Qatar University.
<input type="checkbox"/>	I understand that inappropriate conduct can result in denial of further laboratory access.
<input type="checkbox"/>	I understand that all accidents need to be reported to my supervisor and the lab coordinator.
<input type="checkbox"/>	I will fully comply with all the required Safety Precautionary Measures (in relation to COVID-19), as have been announced by QU and the MoPH.

Student signature: Date:

Supervisor/Instructor signature: Date:

Director signature: Date:

Approved Not approved

Comments:

Safety Precautionary Measures

In accordance to the state policy, the third phase of the gradual lifting of restrictions imposed in Qatar as a result of the coronavirus will begin by 80% of employees returning to their workplace. Qatar University represented by the Facilities and General Services Department – Health and Safety Section in cooperation with relevant departments are implementing the following precautionary measures starting from Sunday, 9 August, 2020:

1. Employees/students with symptoms (such as fever, cough, shortness of breath) or who have a family member who is infected with –or suspected to be infected with- COVID-19 should notify their direct supervisor, not attend work and comply with the Ministry of Public Health’s directives.
2. Security will check employees’ temperatures upon entry. Employees/student with temperatures of 38 degrees Celsius and above will not be permitted to enter.
3. Follow the safety protocol and instructions while going to and from work (wearing mask, gloves and practicing social distancing).
4. Activate the mobile application (Ehteraz) before entering the campus as the application is used by security to check employees’ health status before entering.
5. Wear a mask at all times. QU security will prevent anyone not wearing a mask from entering any building.
6. Do not share your personal protective equipment with others.
7. Maintain a safe distance when waiting to enter a building or at reception desks.
8. Adhere to social distancing as recommended by the Ministry of Public Health and avoid large gatherings. Maintain a distance of 1.5 meters from others when possible.
9. Increase space between employees, visitors and workers and reduce opportunity for direct interaction.
10. Wash your hands regularly with soap for a minimum of 20 seconds. Use a sanitizer that contains no less than 60% alcohol. Sanitizers are distributed throughout QU campus.
11. Cover your mouth and nose every time you cough or sneeze. Use a disposable tissue to cover your mouth or nose if possible.
12. Adhere to the limit of 2 to 3 people in each elevator. Avoid touching your face after pressing elevator buttons.
13. Congregational prayer will only be performed in the university mosque, complying with the state’s safety measures. Please use your own personal praying mat.
14. Entrances to buildings will be reduced in order to efficiently monitor the entry, exists of individuals, and abide by Qatar’s health and safety measures.
15. Meetings must be held remotely via audio or visual platforms. If it is not possible to hold a meeting remotely, in-person meetings must not include more than 15 people, while taking the necessary precautions prescribed by the Ministry of Public Health.
16. Facilities and General Services Department are taking the necessary steps to clean offices after official working hours and disinfect frequently touched surfaces such as desks, door handles, telephones and keyboards.
17. Facilities and General Services Department sterilizes buildings frequently and periodically to maintain the utmost safety and precautionary measures.



BSL2 Laboratories Practices at Biomedical Research Center BRC

1. Keep laboratory door closed all times.
2. Post biohazard symbols at lab entrance and on equipment where infectious agents are used/stored.
3. All persons entering the lab must be advised of the potential hazards and meet specific entry/exit requirements.
4. Keep animals and plants not associated with the worked performed out of the lab.
5. Do not smoke, eat, drink, handle contact lenses, and apply cosmetics or store food in the lab.
6. Do not mouth pipette, always use mechanical pipetting devices.
7. Avoid using hypodermic needle.
8. Do not bend, break, or recap needles. Dispose of needles in the puncture-resistant box.
9. Remove broken glass using a brush and dustpan, tongs, or forceps.
10. Wash hands after working with potentially hazardous material, after removing gloves and before leaving the lab.
11. Protective lab coats, gowns, smocks, or uniforms designated for lab use must be worn while working with hazardous material. Remove protective clothing before leaving for non-lab areas.
12. Perform all procedures to minimize creation of splashes and/or aerosols.
13. Use biological safety cabinets of other physical containment devices for procedures involving the manipulation of infectious materials that may generate an aerosol.
14. Decontaminate work surfaces after completion of work and immediately after a spill or splash.
15. Decontaminate equipment routinely, as well as, after spills, splashes, or other potential contamination.
16. Decontaminate all biological wastes before discard. Decontaminate other containment materials before washing, reuse or discard.
17. Place potentially infectious materials in durable, leak proof, container during collection, handling, processing, storage, or transport within facility. For off-site decontamination, package contaminated materials in durable, leak proof containers and secured for transport.
18. An effective integrated pest management is required.
19. Immediately report incidents to lab supervisor.