



Meeting Minutes With faculties who teach B.ED – Primary Education Courses



| Date of Meeting : | April 23, 2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Time of Meeting: | 1:30- 2:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Minutes Prepared by: | Prof . Aisha Fakhroo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meeting Location: | Hall 231 – Education college | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>1. Purpose of Meeting : Identifying the reality and challenges facing Faculty teaching in the B.Ed. primary Education program</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>2. Attendees</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">Department/Position</th> <th style="width: 33%;">Email</th> </tr> </thead> <tbody> <tr> <td>Prof . Eman Zaki</td> <td>Professor</td> <td></td> </tr> <tr> <td>Dr. Ramzi Nasser</td> <td>Associate Professor</td> <td></td> </tr> <tr> <td>Dr. ; Badria Al-Ammari;</td> <td>Associate Professor</td> <td></td> </tr> <tr> <td>Dr. Badriya Al-Malki</td> <td>Associate Professor</td> <td></td> </tr> <tr> <td>Dr. Patricia Rose Kerr</td> <td>Assistant Professor</td> <td></td> </tr> <tr> <td>Dr. Maha Ellili</td> <td>Assistant Professor</td> <td></td> </tr> <tr> <td>Dr. Chris Diane</td> <td>Associate Professor</td> <td></td> </tr> <tr> <td>Dr. Zeid Ali AlBashaireh</td> <td>Professor Of Educational Sciences</td> <td></td> </tr> <tr> <td>Miss . Lamyia Ibrahim K Al-Eisa</td> <td>Teaching Assistant</td> <td></td> </tr> </tbody> </table> | | | Name | Department/Position | Email | Prof . Eman Zaki | Professor | | Dr. Ramzi Nasser | Associate Professor | | Dr. ; Badria Al-Ammari; | Associate Professor | | Dr. Badriya Al-Malki | Associate Professor | | Dr. Patricia Rose Kerr | Assistant Professor | | Dr. Maha Ellili | Assistant Professor | | Dr. Chris Diane | Associate Professor | | Dr. Zeid Ali AlBashaireh | Professor Of Educational Sciences | | Miss . Lamyia Ibrahim K Al-Eisa | Teaching Assistant | |
| Name | Department/Position | Email | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prof . Eman Zaki | Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dr. Ramzi Nasser | Associate Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dr. ; Badria Al-Ammari; | Associate Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dr. Badriya Al-Malki | Associate Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dr. Patricia Rose Kerr | Assistant Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dr. Maha Ellili | Assistant Professor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Dr. Zeid Ali AlBashaireh | Professor Of Educational Sciences | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Miss . Lamyia Ibrahim K Al-Eisa | Teaching Assistant | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>3. Apology/ Absent</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 33%;">Dr. Batoul Khalifa Prof. Maryam Al-Flasi Dr. Fatima Al-Maadadi</td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </tbody> </table> | | | Dr. Batoul Khalifa Prof. Maryam Al-Flasi Dr. Fatima Al-Maadadi | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Dr. Ali Alrabai Dr. Ahmed Al-Saai ;Dr. Tamader Al-Thani Dr. Mubaraka Al-Akraf | | |
| 4. Meeting Agenda | | |
| | | Identifying tasks on task stream |
| | | Identifying the policy of updating course syllabi |
| | | The reality about the internship and field hours In the B.Ed. primary Education program |
| | | Challenges faced in teaching the courses of the B.Ed in Primary Education |
| 5. Meeting Issues, Discussions, Decisions | | |
| <p>-There are some changes in the assignments on task stream included in the provided table including :</p> <ul style="list-style-type: none"> *Adding the assignment of the course” teaching primary level reading EDPR 455” taught by Dr. Maha Sherrif *Deleting the assignment “lesson plan” related to the course “Play &Theory of Movement EDEC 410” taught by Dr. Chris *Dr. Eman will provide a list of the assignments needed for task stream extracted from the assessment reports | | |
| <p>-Updating course syllabi will be done according to the tool provided , sending a copy to the program coordinator for agreement, then to the Curriculum Committee of the CED</p> | | |
| <p>-Considering the following points regarding the internship and field hours:</p> <ul style="list-style-type: none"> *Alignment and agreement in terms of the field hours for both the B.ED programs *Determining the description of the Microteaching assignment by standard 3 *Selecting sample internship portfolios to be presented to the accreditation members *Providing feedback to one of the internship reflective journals *A suggestion of having a day in the class schedule without courses or perhaps half day so that students can go to satisfy their field hours(micro teaching) *Faculty should fix the name list of students with their school visits on the blackboard to solve the problem of students not being keen to go to schools on designated times. | | |

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| Next Meeting | | |
| Date: | Time: | Location: |
| Agenda: | | |