Data Collection, Analysis, and Use for Program Improvement

Note: Please refer to 2.3.a Description of Unit Assessment for a more thorough description of the data collection, analysis, and use.

Policies

- 1. Data are collected and analyzed according to an established system and schedule (see 2.3.a Tables 3-11).
- 2. Data are reviewed by a broad range of stakeholders according to an established schedule, at least twice a year.
- 3. Data are used to inform curriculum, instruction, assessment, and policy decisions.

Procedures and Practices

- 1. The unit employs a fulltime assessment coordinator and data manager to oversee the assessment process. The assessment coordinator has a Ph.D. in assessment and extensive experience in assessment in teacher education. In addition, the unit employs a half-time consultant for assessment to assist as needed. In addition, each program has an administrative assistant specifically assigned to assist in data collection.
- 2. All faculty members are required to serve on at least one of the six standing NCATE committees. The committees have oversight of the collection, analysis, and use of data related to that standard.
- 3. The unit uses an online assessment management system (TaskStream). Assignments used for assessment are posted by candidates on TaskStream and scored by online rubrics. Candidates are required to post a minimum of one assignment per course on TaskStream. This includes the assignments used for data collection and other assignments that may be used in the candidates electronic portfolio.
- 4. A Master List of TaskStream assignments is distributed to all faculty members at the first of the semester (Appendix A). In addition, a timeline is completed in department meetings so that the data manager can ensure that all assessment tasks are being completed (Appendix B).
- 5. The assessment team frequently checks on the assessment process to ensure that assessments are being administered according to established procedures and policies.
- 6. Clinical Experience Evaluation Surveys (CEES) and Disposition Surveys (separately are as part of the CEES) are completed by the college supervisors online so that the data is available for analysis and review.
- 7. Annual, data-based reports are submitted by program, department, and unit to the university that include analysis of data, descriptions of actions taken for program, department, or unit improvement based on data. Action plans are revisited annually to review progress.

Figures 1-4 provide an overview of data collection, analysis, and use for program improvement.



Figure 1: Overview of data collection, analysis, and use.

Appendix A. TaskStream Assignments 2014

BED Primary

| DED Prilliary | BED Primary | | | |
|-----------------------------|--|--|--|--|
| Course | Assignment | | | |
| EDUC 310 | Philosophy Statement | | | |
| EDUC 311 | Reflective Research Paper | | | |
| EDUC 312 | Lesson Plan | | | |
| EDUC 313 | Language and Culture Project | | | |
| EDUC 314 | Webquest | | | |
| EDUC 315 | Research Paper | | | |
| EDUC 316 | Classroom Management Plan Data Collection (Field Activity) | | | |
| EDUC 317 | IEP | | | |
| EDUC 318 | Demonstration Lessons | | | |
| EDEC 413 | Small group assignment Unit Plan | | | |
| EDEC 410 | Child and Parent Activity | | | |
| EDEC 411 | Research Paper | | | |
| EDEC 412 | Survey Project | | | |
| EDEC 452 | Reading Strategies Presentation | | | |
| EDEC 453 | Action Research Micro-teach | | | |
| EDEC 454 | Digital Resources | | | |
| EDEC 456 | Diagnostic Tools Assessment | | | |
| EDPR 410 | Digital Resources | | | |
| Arabic Concentration | | | | |
| EDPR 446 | Micro-Teach Action Research | | | |
| EDPR 447 | Micro-Teach Unit Plan | | | |
| EDPR 448 | Digital Resources | | | |
| Masth-Science Concentration | | | | |
| EDPR 450 | Micro-teach | | | |
| EDPR 451 | Micro-teach Unit Plan | | | |
| EDPR 452 | Action Research | | | |
| English Concentration | | | | |
| EDPR 453 | Lesson Plan Strategies Evaluation | | | |

| EDPR 454 | Unit Plan | |
|----------|--------------------|--|
| EDPR 434 | Micro-teach | |
| EDPR 455 | Action Research | |
| EDUC 481 | Unit Plan | |
| EDUC 482 | Technology Project | |
| EDUC 483 | Assessment Project | |
| EDUC 484 | Reflective Journal | |

d

| Course | Assignment | | |
|------------------|--|--|--|
| EDUC 310 | Philosophy Statement | | |
| EDUC 312 | Lesson Plan | | |
| EDUC 316 | Classroom Management Plan | | |
| EDUC 310 | Data Collection (Field Activity) | | |
| EDUC 317 | IEP | | |
| EDUC 320 | Research Paper | | |
| EDSE 331 | Lesson Plan | | |
| EDSE 332 | Micro-teach | | |
| Methods I | Micro-teach | | |
| Methods II | Action Research | | |
| | Webquest | | |
| Student Teaching | Curriculum Unit, Assessment Project, Technology Project, | | |
| Student Teaching | Reflective Journal | | |

Diploma Primary

| Diploma i i mai y | | | |
|-------------------|--|--|--|
| Course | Assignment | | |
| EDUC 500 | Philosophy Statement | | |
| EDUC 501 | Cognitive Development Field Assignment | | |
| EDUC 502 | Lesson Plan | | |
| EDUC 503 | IEP | | |
| EDUC 504 | Classroom Management Plan | | |
| EDUC 304 | Data Collection (Field Activity) | | |
| EDPR 520 | Micro-teach | | |
| EDPR 540 | Class Portfolio | | |
| EDPR 541 | Lesson Plan | | |
| EDPR 542 | Content Analysis | | |
| EDPR 543 | Micro-teach | | |
| EDPR 544 | Unit Plan | | |
| EDDD 545 | Micro-teach | | |
| EDPR 545 | Unit Plan | | |
| EDPR 546 | Lesson Plan | | |
| EDUC 520 | Micro-teach | | |
| | Unit Plan | | |
| EDPR 580 | Technology Project | | |
| | Reflective Journal | | |
| | Assessment Project | | |

Diploma Secondary

| Course | Assignment |
|----------|--|
| EDUC 500 | Philosophy Statement |
| EDUC 501 | Cognitive Development Field Assignment |
| EDUC 502 | Lesson Plan |

| EDUC 503 | IEP | | |
|------------|----------------------------------|--|--|
| EDUC 504 | Classroom Management Plan | | |
| EDUC 504 | Data Collection (Field Activity) | | |
| EDSE 502 | Strategy Presentation | | |
| EDSE 503 | Reflective Research Paper | | |
| Methods I | Micro-teach | | |
| Methods II | Action Research | | |
| Methods II | Micro-teach | | |
| | Unit Plan | | |
| EDPR 580 | Technology Project | | |
| | Reflective Journal | | |
| | Assessment Project | | |

Diploma Special Education

| Course | Assignment | | |
|----------|--|--|--|
| EDUC 500 | Philosophy Statement | | |
| EDUC 501 | Cognitive Development Field Assignment | | |
| EDUC 502 | Lesson Plan | | |
| EDUC 503 | IEP | | |
| EDUC 504 | Classroom Management Plan | | |
| EDUC 504 | Data Collection (Field Activity) | | |
| SPED 520 | Assessment Plan | | |
| SPED 521 | Webquest | | |
| SPED 522 | Intervention Plan | | |
| | Unit Plan | | |
| SPED 580 | Technology Project | | |
| | Reflective Journal | | |
| | Assessment Project | | |

Diploma Early Childhood

| Course | Assignment | | |
|----------|--|--|--|
| EDUC 500 | Philosophy Statement | | |
| EDUC 501 | Cognitive Development Field Assignment | | |
| EDUC 502 | Lesson Plan | | |
| EDUC 302 | Assessment Analysis | | |
| EDUC 503 | IEP | | |
| EDUC 504 | Classroom Management Plan | | |
| EDUC 304 | Data Collection (Field Activity) | | |
| EDEC 510 | Frameworks of Learning Project | | |
| EDEC 511 | Digital Learning Environment | | |
| EDEC 512 | Learning Centers | | |
| EDEC 312 | Literacy Circles | | |
| EDUC 520 | Micro-teach | | |
| | Unit Plan | | |
| EDEC 580 | Technology Project | | |
| | Assessment Project | | |
| | Reflective Journal | | |
| | Assessment Project | | |

Master in Special Education

| SPED 601 | Equity and Policy Analysis | | |
|----------|---|--|--|
| SPED 602 | Observation Assignment | | |
| SPED 603 | Intervention Project | | |
| SPED 604 | Essay | | |
| SPED 605 | Collaboration Presentation | | |
| SPED 606 | Action Research Quantitative Data Analysis | | |
| SPED 607 | IEP Scholarly Paper | | |
| SPED 609 | Unit Portfolio | | |
| SPED 611 | Case Study | | |
| SPED 621 | Final Project | | |

Master in Educational Leadership

| EDEL 601 | Case Study Vision Project | |
|----------|---|--|
| EDEL 602 | School Technology Plan | |
| EDEL 603 | Research Paper | |
| EDEL 604 | Unit Plan | |
| EDEL 605 | Professional Development Plan | |
| EDEC 606 | Quantitative Data Analysis Action Research Plan | |
| EDEL 607 | Finance Case Study | |
| EDEL 608 | Professional Development Report Reflection on Diversity | |
| EDEL 609 | Action Research | |
| EDEL 610 | Final Report | |

Appendix B. Timeline for TaskStream Assignments

| Course | Assignment | Instructor | Approximate Due Date for Assignment |
|----------------------|---|------------|--|
| EDUC 310 | Philosophy Statement | | |
| EDUC 311 | Reflective Research Paper | | |
| EDUC 312 | Lesson Plan | | |
| EDUC 313 | Language and Culture Project | | |
| EDUC 314 | Webquest | | |
| EDUC 315 | Research Paper | | |
| EDUC 316 | Classroom Management Plan Data Collection (Field Activity) | | |
| EDUC 317 | IEP | | |
| EDUC 318 | Demonstration Lessons | | |
| EDEC 413 | Small group assignment Unit Plan | | |
| EDEC 410 | Child and Parent Activity | | |
| EDEC 411 | Research Paper | | |
| EDEC 412 | Survey Project | | |
| EDEC 452 | Reading Strategies Presentation | | |
| EDEC 453 | Action Research Micro-teach | | |
| EDEC 454 | Digital Resources | | |
| EDEC 456 | Diagnostic Tools Assessment | | |
| EDPR 410 | Digital Resources | | |
| EDPR 446 | Micro-Teach Action Research | | |
| EDPR 447 | Micro-Teach Unit Plan | | |
| EDPR 448 | Digital Resources | | |
| EDPR 450 | Micro-teach | | |
| EDPR 451 | Micro-teach Unit Plan | | |
| EDPR 452 | Action Research | | |
| EDPR 453 | Lesson Plan Strategies Evaluation | | |
| EDPR 454 | Unit Plan Micro-teach | | |
| EDPR 455 | Action Research | | |
| EDUC 481 | Unit Plan | | |
| EDUC 482 EDUC 483 | Technology Project Assessment Project | | |

| EDUC 501 | EDUC 484 | Reflective Journal | |
|--|------------|----------------------------------|--|
| EDUC 501 | | Philosophy Statement | |
| EDUC 501 | | | |
| EDUC 502 | EDUC 501 | | |
| EDUC 504 | EDUC 502 | | |
| EDPR 520 Micro-teach | EDUC 503 | IEP | |
| EDPR 520 Micro-teach EDPR 541 Lesson Plan EDPR 542 Content Analysis EDPR 543 Micro-teach EDPR 544 Unit Plan EDPR 545 Unit Plan EDPR 546 Lesson Plan EDPR 547 Lesson Plan EDPR 548 Micro-teach Unit Plan EDPR 549 Micro-teach Unit Plan EDPR 540 Micro-teach Unit Plan EDPR 540 Micro-teach Unit Plan EDPR 540 Micro-teach Unit Plan EDUC 520 Micro-teach Unit Plan EDUC 520 Micro-teach Unit Plan EDPR 540 Technology Project Reflective Journal Assessment Project Assignment EDUC 501 Cognitive Development Field Assignment EDUC 502 Lesson Plan EDUC 503 IEP EDUC 504 Classroom Management Plan Data Collection (Field Activity) EDSE 503 Reflective Research Paper Methods I Micro-teach Micro-teach Unit Plan EDPR 580 EDPR 580 EDPR 580 EDPR 580 Classroom Management Plan Data Collection (Field Activity) EDSE 501 Strategy Presentation EDEC 502 Lesson Plan EDUC 501 Assessment Project Reflective Journal EDUC 501 Cognitive Development Field Assignment EDUC 501 Cognitive Development Field Assignment EDUC 501 Cassroom Management Plan Unit Plan EDUC 501 Cassroom Management Plan Data Collection (Field Activity) EDSE 502 Strategy Project Reflective Journal EDUC 501 Cassroom Management Plan Data Collection (Field Activity) EDSE 502 Strategy Project Reflective Journal EDUC 501 Cassroom Management Plan Data Collection (Field Activity) SPED 521 Webquest SPED 521 Webquest SPED 522 Intervention Plan Unit Plan Technology Project Assessment Project | EDUC 504 | Classroom Management Plan | |
| EDPR 540 Class Portfolio EDPR 541 Lesson Plan EDPR 542 Content Analysis EDPR 543 Micro-teach EDPR 544 Unit Plan Micro-teach Unit Plan EDPR 545 Unit Plan EDPR 546 Lesson Plan EDUC 520 Micro-teach Unit Plan Technology Project Reflective Journal Assessment Project Assessment Project EDUC 500 Philosophy Statement EDUC 501 EDUC 503 EP EDPR 546 Lesson Plan EDUC 503 EP EDPR 546 Lesson Plan EDUC 503 EP EDUC 504 Classroom Management Plan Data Collection (Field Activity) EDSE 502 Strategy Presentation EDUC 503 EP EDUC 504 Micro-teach Micro-teac | EDUC 304 | Data Collection (Field Activity) | |
| EDPR 541 | EDPR 520 | | |
| EDPR 542 Content Analysis | | | |
| EDPR 543 | | Lesson Plan | |
| EDPR 544 | | | |
| EDPR 545 EDPR 546 EDPR 546 EDUC 520 Micro-teach Unit Plan EDPR 580 EDPR 580 EDVE 501 EDUC 501 EDUC 501 EDUC 501 EDUC 502 EDUC 503 ED EDUC 504 EDSE 503 Methods I Methods II Methods II EDPR 580 EDPR 580 EDUC 501 EDVE 501 EDVE 503 EDPR 580 EDVE 503 EDPR 580 EDVE 504 EDVE 505 EDVE 505 EDVE 506 EDVE 507 EDVE 508 EDVE 508 EDVE 509 EDVE 509 EDVE 509 EDVE 509 EDVE 509 EDVE 509 EDVE 500 EDVE 509 EDVE 500 EVELOPMENT AND | | | |
| EDPR 546 | EDPR 544 | | |
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| EDUC 520 Micro-teach Unit Plan | | | |
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| Reflective Journal Assessment Project EDUC 500 Philosophy Statement Cognitive Development Field Assignment EDUC 502 Lesson Plan EDUC 503 EDUC 504 Classroom Management Plan Data Collection (Field Activity) EDSE 502 Strategy Presentation EDSE 503 Methods I Micro-teach Methods II Action Research Paper Micro-teach Unit Plan Technology Project Assessment Project Reflective Journal EDUC 500 Philosophy Statement Cognitive Development Field Assignment EDUC 501 EDUC 502 Lesson Plan EDUC 503 EDUC 504 Assessment Project Reflective Journal EDUC 504 Assessment Project Reflective Journal EDUC 504 Assessment Project Classroom Management Plan Data Collection (Field Activity) SPED 520 Assessment Plan Unit Plan Technology Project Assessment Plan Data Collection (Field Activity) SPED 520 Assessment Plan Unit Plan Technology Project Assessment Plan Data Collection (Field Activity) SPED 521 Technology Project Assessment Project Assessment Project | | | |
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| EDUC 500 | | | |
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| EDSE 502 Strategy Presentation | EDUC 504 | | |
| EDSE 503 Reflective Research Paper | EDGE 502 | | |
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| Technology Project | | | |
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| SPED 522 Intervention Plan Unit Plan SPED 580 Technology Project Assessment Project | | | |
| SPED 580 Technology Project Assessment Project | | | |
| SPED 580 Technology Project Assessment Project | | | |
| Assessment Project | | | |
| Assessment Project | SPED 580 | Technology Project | |
| | | | |
| Reflective Journal | | Assessment Project | |
| | | Reflective Journal | |

| | 1 | T | T |
|----------|--|---|---|
| EDUC 500 | Philosophy Statement | | |
| | Cognitive Development Field | | |
| EDUC 501 | Assignment | | |
| EDUC 502 | Lesson Plan | | |
| | Assessment Analysis | | |
| EDUC 503 | IEP Classroom Management Plan | | |
| EDUC 504 | Data Collection (Field Activity) | | |
| EDEC 510 | Frameworks of Learning Project | | |
| EDEC 511 | Digital Learning Environment | | |
| EDEC 512 | Learning Centers | | |
| | Literacy Circles | | |
| EDUC 520 | Micro-teach | | |
| EDEC 580 | Unit Plan | | |
| | Technology Project Assessment Project | | |
| | Reflective Journal | | |
| SPED 601 | Equity and Policy Analysis | | |
| | | | |
| SPED 602 | Observation Assignment | | |
| SPED 603 | Intervention Project | | |
| SPED 604 | Essay | | |
| SPED 605 | Collaboration Presentation | | |
| SPED 606 | Action Research Quantitative Data Analysis | | |
| SPED 607 | IEP Scholarly Paper | | |
| SPED 609 | Unit Portfolio | | |
| SPED 611 | Case Study | | |
| SPED 621 | Final Project | | |
| EDEL 601 | Case Study Vision Project | | |
| EDEL 602 | School Technology Plan | | |
| EDEL 603 | Research Paper | | |
| EDEL 604 | Unit Plan | | |
| EDEL 605 | Professional Development Plan | | |
| EDEC 606 | Quantitative Data Analysis Action Research Plan | | |
| EDEL 607 | Finance Case Study | | |
| EDEL 608 | Professional Development Report Reflection on Diversity | | |
| EDEL 609 | Action Research | | |
| EDEL 610 | Final Report | | |